

الرقم : أم/34/2011

التاريخ: 2011/2/27

APPOINTMENT - BROKER 36 - 28/2/2011

السادة بورصة عمان المحترمين،  
تحية طيبة وبعد،

الموضوع : تعيين وسيط مالي

تحية طيبة وبعد ؛

إستناداً إلى المادة (74) من تعليمات الترخيص والإعتماد للخدمات المالية وتنظيمها لسنة 2005.

نود إعلامكم أنه تم تعيين الأنسة " ديانا جمال عيسى قاقيش " وسيط مالي للشركة وذلك إعتباراً من تاريخ 2011/2/27، علماً بأنها معتمده لديكم.

وتفضلوا بقبول فائق الاحترام ،،،

شركة امكان للخدمات المالية

المدير العام

محمد حرب

محرر

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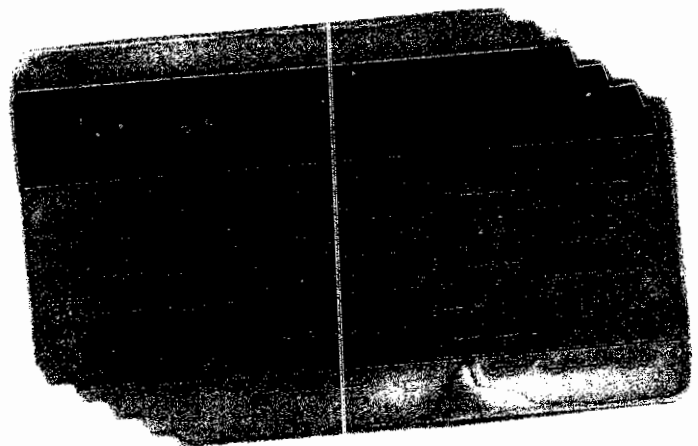
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|--------------------------|
| بورصة عمان               |
| الخدمات المالية والمالية |
| الديوان                  |
| ٢٧ شباط ٢٠١١             |
| الرقم التسلسلي: ٩٣٥      |
| رقم الملف: ٣٦            |
| الجهة المتقدمة:          |

أ.د. الراجح المحمدي

المرفقات:

- صورة عن السيرة الذاتية.
- صور عن بطاقة الاحوال المدنية.

امكان  
للسيطرة والتداول



## DIANA KAKISH

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E-MAIL Diana\_kakish@yahoo.com

OBJECTIVE A position where education & professional skills would be used.

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**EXPERIENCE** Al-Arabi Investment Group, Amman *Dec 2008 - present*

**Institutional Broker**

Covering the Institutional local and regional brokerage desk and updating those clients with up to minute market news to assure a better insight and execution.

- 1- Handling Amman Stock exchange and regional trading activities for Institutional and High Net Worth clients.
- 2- Preparing the daily market wrap and market news to be sent to the Institutional clients, covering both the Jordanian and Palestinian markets
- 3- Liaison with the back office department to insure proper settlement for the Institutional clients

Al Arabi Investment Group, Amman

*Apr 2007 - Dec 2008*

**Regional Broker**

Applied my knowledge of the local capital markets to the GCC and Levant markets. Corresponded and interacted with regional brokers in order to gain market insight for my clients.

- 1- Daily trading for clients on the regional markets.
- 2- Following up with clients to keep them updated with regards to the regional markets news.

Al-Arabi Investment Group, Amman

*Oct 2006-Apr 2007*

**Local Broker**

Covered the Local Trading Desk advising and updating clients on market conditions for the Amman Stock Exchange (ASE). Provided up to the minute information on company results, corporate actions, and merger and acquisition activity.

- 1- Daily trading on the local market for both institutional and individual clients.
- 2- Following with institutional clients to assure proper cash and stock settlement in liaison with the back office department.

Al-Arabi Investment Group, Amman

*2005*

**Assistant Broker**

Handling all related matters to our VIP clients which includes confirmations, companies research, following up with market news and updates.

- 1- Responsible of opening accounts for both institutional and high net worth clients.
- 2- Responsible of withdrawing and transferring shares for institutional clients to assuring proper settlement.

Plaza Super Stores, Amman

*2002 - 2003*

**Cashier**

Cash handling, customer service, balance drawer, and place orders for inventory. Such duties involve opening and closing the registers, assisting in the training of new cashiers, ensuring quality customer service at all times.

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|---------------------------------|---|--------------|
| <u>EDUCATION</u>                | Jordan University, Amman<br>BSc in English Literature   | 2005         |
|                                 | Rosary Collage, Amman<br>High school (Tawjehi).   | 2001         |
| <u>CONTINUING<br/>EDUCATION</u> | ▪ Jordan Securities Commission Broker Certification<br>Jordan Securities Commission, Amman  | May 2006     |
|                                 | ▪ Anti Money laundry<br>Arab Bank, Amman  | January 2008 |
| <u>COMPUTER<br/>SKILLS</u>      | ▪ Thorough knowledge of the Securities Depository Center system (SDC System).<br>▪ Excellent knowledge in Microsoft Office and its applications (Word, Excel, PowerPoint & Outlook.). |              |
| <u>LANGUAGES</u>                | ▪ Arabic: Mother tongue.<br>▪ English: Excellent reading, writing & spoken.   |              |
| <u>REFERENCES</u>               | ▪ Available upon request.   |              |