

الرقم: إم/11/2021
التاريخ: 2021/2/25

السادة هيئة الأوراق المالية المحترمين

تحية طيبة وبعد ،،،

استنادا الى المادة (74) من تعليمات الترخيص والاعتماد للخدمات المالية و تنظيمها لسنة 2005 ، نود اعلامكم بأنه تم ترقية المحاسب عدي جمال ابراهيم الشاعر وتعيينه مدير مالي اعتباراً من تاريخ 2021/3/1.

كما يرجى التكرم بالعلم بأنه تم تعيين الأنسة هيا حسام فضل الجبالي بوظيفة محاسب رئيسي اعتباراً من تاريخ 2021/3/1.

- مرفق لحضرتكم السيرة الذاتية للسيد عدي الشاعر والأنسة هيا الجبالي.

وتفضلوا بقبول فائق الاحترام

شركة إمكان للخدمات المالية
المدير العام
الاء المصري

- نسخة السادة بورصة عمان

HAYA HUSAM FADEL ALJABALI

Amman, Jordan
(962) 796957605

Email: haya-aljabali1994@hotmail.com

PROFILE

Objective: A position that will effectively utilize acquired expertise, creative talents and commitment to excellence. Desire a position with career growth potential.

Marital Status: Single

Nationality: Jordanian

Date & Place of Birth: 1st of March 1994 - Amman

Gender: Female

SUMMARY OF QUALIFICATIONS

Innovative professional within the skills to drive business growth, capitalize on new revenue potential, and manage all aspects of daily business operations.

- Quick study, with an ability to easily grasp and put into application new ideas, concepts, methods and technologies. Dedicated, innovative and self-motivated team player/builder.
 - Oral/written communication, interpersonal, analytical, and problem resolution skills.
 - Proficient in the use of various computer programs and applications.
 - Ability to work under pressure.
-

EDUCATION

BS IN ACCOUNTING

University of Jordan / Amman, Jordan – June 2016
Degree very good

GENERAL SECONDARY EXAMINATION

Jordanian International School / Amman, Jordan – 2012

Average 97.4%

EXPERIENCE

Chief accountant at Jordan investment trust P.L.C from November 2017 until 28-2-2021.

accountant at EFG-Hermes from 22 January 2017 until 15 June 2017.

LANGUAGES

Arabic Excellent reading, writing, and understanding.

English Excellent reading, writing, and understanding.

SKILLS

- *Well organized.*
- *Excellent Data Analytics skills.*
- *Committed to official working hours.*
- *Excellent Microsoft office and Excel user.*
- *Proactive, self-motivate, and team player.*

ODAI JAMAL AL-SHAER

ACCOUNTANT

AMMAN, JORDAN

+962 7 9099 1694 || ODAI_ALSHAER@HOTMAIL.COM

MARTIAL STATUS: SINGLE ||

BIRTH: 28-7-1995 ||

LINKEDIN: ODAI AL-SHAER ||

FACEBOOK: ODAI AL-SHAER ||



OBJECTIVE ||

To Getting A Job In The Field Of Specialty, And Avail The Society And Myself To Develop And Apply The Skills I Have To Raise My Level In The Field Of Specialty And Benefit The company In This Specialization And Keep Abreast Of Scientific Development In The Areas Of Life.

EDUCATION ||

UNIVERSITY

2013-2017

- Accounting in English, Philadelphia University
- Degree: 71%

High School

2011-2013

- Information Administration
- Degree: 76.2%

KEY SKILLS ||

- Exceptionally good communication skills both verbally and written
- Ability to work under pressure
- Flexibility with fast learning
- Team Worker
- Good knowledge of Computer skills such as MS word, MS excel, power point
- Positively deal with change
- Proficient ability of management, customer service, Public relationship management

WORK EXPERIENCE ||

SPLASH COMPANY

AMMAN, JORDAN: 5 JAN 2014 - 20 MAY 2014

Sales Officer

ABINOS MEDIA SUPPLIER

AMMAN, JORDAN: 20 JAN 2017 - 20 JUL 2017

Work as a trainee in Accounting

SAID AL-SAGHIR AGRICULTURAL INVESTMENT

AMMAN, JORDAN: 20 AUG 2017 – 14 JAN 2018

Work as an Account at AGRISAS

IMCAN FOR FINANCIAL SERVICE

AMMAN, JORDAN: 11 NOV 2018 - PRESENTLY

Accountant

TRAINING SKILLS ||

- Practical Accounting, At International Group Consultation Academy

LANGUAGES ||

- Arabic is the mother language
- English (Very Good)

REFERENCES ||

Available on request